

Part 3 - Fee Tables

3.1 Classes of Project and Fee Index

(1) Except as provided otherwise, the following permit fees shall apply:

Table 1A to 1E - Base Structure Permit Fees

Building Fee Table			
Description	Fee Parameters	Fees 2026 4.2%	
Designated Structures – free standing (not listed elsewhere)	Each	\$	538.19
Docks	Flat Fee	\$	134.55
Farm Buildings – of low human occupancy (Architect or Engineer)	Per sq. m	\$	4.32 \$0.39 Per sq.ft
Farm Buildings- (No Architect or Engineer)	Per sq. m	\$	3.47 \$0.32 Per sq.ft
Public Pools, or Outdoor Pools (greater than 3.5m deep)	Per Pool	\$	538.79
Deposit			
Deposit - New Building - All Groups (Excluding Group C)	Per Project	\$	2,690.97
Deposit - New Building - Group C (Low Density Residential)	Per Project	\$	2,421.61
Deposit - Other Projects - All Groups (Excluding Group C)	Per Project	\$	206.32
Deposit - Other Projects - Group C (Low Density Residential)	Per Project	\$	134.55
1B – New Buildings by Occupancies			
Group A – Assembly Uses			
Portable classrooms - per unit	Flat Fee	\$	627.53
All other buildings - finished	Per sq. m	\$	19.59 \$1.82 Per sq.ft
Shell only	Per sq. m	\$	13.83 \$1.28 Per sq.ft
Group B – Institutional Uses			
All buildings - finished	Per sq. m	\$	19.59 \$1.82 Per sq.ft
Shell only	Per sq. m	\$	13.83 \$1.28 Per sq.ft
Group C – High Density Residential (Apts, Hotels, etc....)			
All buildings - finished	Per sq. m	\$	20.63 \$1.92 Per sq.ft
Shell only	Per sq. m	\$	15.94 \$1.48 Per sq.ft
Group C – Low Density Residential (Singles, Semis, Towns, etc. Including Additions			
Individual dwelling - Floor area not listed below	Per sq. m	\$	17.38 \$1.62 Per sq.ft
Finished basement-w/house construction	Per sq. m	\$	6.19 \$0.57 Per sq.ft
Additions	Per sq. m		\$17.27 Per sq.ft
Attached garage	Per sq. m	\$	8.13 \$0.75 Per sq.ft
Attached carport bay	Flat Fee	\$	134.55
Covered Deck / Porch	Per sq. m	\$	8.13 \$0.75 Per sq.ft
Deck /Porch without roof	Per sq. m	\$	6.19 \$0.57 Per sq.ft
Acc Building/Boathouse (over 200 sf)	Per sq. m	\$	8.13 \$0.75 Per sq.ft
Acc Building/Boathouse (under 200 sf)	Flat Fee	\$	134.55
Group D, & E – Business Services and Mercantile Uses			
Restaurants - finished	Per sq. m	\$	19.59 \$1.82 Per sq.ft
Shell only	Per sq. m	\$	6.49 \$0.60 Per sq.ft
All other Buildings - finished	Per sq. m	\$	15.23 \$1.42 Per sq.ft
Shell only	Per sq. m	\$	11.66 \$1.08 Per sq.ft
Group F – Industrial Uses			
Gas Bar Canopy/ Car Washes			
finished	Per sq. m	\$	8.46 \$0.78 Per sq.ft
Shell only	Per sq. m	\$	6.48 \$0.60 Per sq.ft

Parking Garages / Warehouse Storage			
finished	Per sq. m	\$ 6.41	\$0.59 Per sq.ft
Shell only	Per sq. m	\$ 4.91	\$0.46 Per sq.ft
All other buildings - finished	Per sq. m	\$ 9.72	\$0.91 Per sq.ft
Shell only	Per sq. m	\$ 7.44	\$0.69 Per sq.ft
1C – Temporary Structures			
Bleachers, Protective Hoarding (partially enclosed), Protective Tunnels/Walkways (fully enclosed), Temporary Tent up to 225m2, Stages	Flat Fee	\$ 161.46	
Sales Office / Trailers, Temporary Tent greater than 225m2	Flat Fee	\$ 290.62	
Permanent tent / air supported structure	Per sq. m	\$ 6.29	
1D – Demolitions			
Whole Structure			
1 storey, no basement/crawlspace, 60m2 or less	Flat Fee	\$ 134.55	
any other structure not exceeding 30 m2	Flat Fee	\$ 367.04	
any structure over 60 m2	Flat Fee	\$ 1,076.39	
Partial (where remaining structure will remain occupied)			
To all uses other than an Individual Residential unit	Per sq. m	\$ 6.99	
1E – Renovations to Buildings			
Group A – Assembly Uses			
Interior alterations / repairs	Per sq. m	\$ 17.30	\$1.60 Per sq.ft
Interior finishing of a new shell	Per sq. m	\$ 10.38	\$0.97 Per sq.ft
Assembly uses - Additions	Per sq. m	\$ 19.59	
Group B – Institutional Uses			
Interior alterations / repairs	Per sq. m	\$ 17.30	\$1.60 Per sq.ft
Interior finishing of a new shell	Per sq. m	\$ 10.38	\$0.97 Per sq.ft
Group C – High Density Residential (Apts, Hotels, etc....)			
Interior alterations / repairs	Per sq. m	\$ 14.11	\$1.31 Per sq.ft
Interior finishing of a new shell	Per sq. m	\$ 8.47	\$0.79 Per sq.ft
Group C – Low Density Residential (Singles, Semis, Towns, etc.)			
Interior alterations / repairs	Per sq. m	\$ 11.89	\$1.10 Per sq.ft
Interior finishing/Second Unit	Per sq. m	\$ 7.14	\$0.67 Per sq.ft
Finish of basement	Per sq. m	\$ 3.86	\$0.35 Per sq.ft
Group D, & E – Business Services and Mercantile Uses			
Interior alterations / repairs	Per sq. m	\$ 10.37	\$0.97 Per sq.ft
Interior finishing of a new shell	Per sq. m	\$ 8.11	\$0.75 Per sq.ft
Group F – Industrial Uses			
Interior alterations / repairs	Per sq. m	\$ 2.67	\$0.25 Per sq.ft
Interior finishing of a new shell	Per sq. m	\$ 3.47	\$0.32 Per sq.ft
Table 2A to 2C - Systems and Services Permit Fees			
2A – Site Servicing - Fees for stand-alone projects or where such features are proposed in additions, renovations or new construction projects.			
Irrigation system			
serving individual dwelling properties	Flat Fee	\$ 134.55	
serving all other building properties	Flat Fee	\$ 134.55	
On-site Sewage systems			
New - Class 4, or 5 system	Flat Fee	\$ 740.54	
New - Class 1,2 or 3 system	Flat Fee	\$ 427.32	
Alteration to existing on-site sewage system	Flat Fee	\$ 427.32	
Repair to existing on-site sewage system (New tank)	Per Project	\$ 228.20	
Plan Review of existing for compliance	Per Project	\$ 57.05	
Site Review of existing for compliance	Per Site Visit	\$ 134.55	

Re-inspection Program		
initial site inspection	Flat Fee	\$ 186.22
additional site inspections	Flat Fee	\$ 134.55
Private Fire Hydrant system (wet or dry)	Per Project	\$ 285.25
Sewer Connection from existing septic system	Per Project	\$ 134.55
New Site Servicing - To all projects except Low Density Residential (Installation of sanitary, storm sewers, and water distribution service)	Per 30m (or part thereof)	\$ 186.22
2B – Building Mechanical & Fire Safety - Fees for stand-alone projects or where such features are proposed in additions or renovation projects.		
H.V.A.C		
Non-residential	Per Appliance	\$ 186.22
Residential	Per Project	\$ 161.46
Plumbing		
Fixture not listed below	Flat Fee	\$ 24.76
Backwater device		
Installed in conjunction with other construction	Flat Fee	\$ 24.76
Stand-alone installation of one unit	Flat Fee	\$ 134.55
Stand-alone installation of multiple units	Per Unit	\$ 134.55
Testable Backflow devices		
Installed in conjunction with other construction	Flat Fee	\$ 24.76
Stand-alone installation of one unit	Flat Fee	\$ 134.55
Stand-alone installation of multiple units	Per Unit	\$ 134.55
Fire/Life Safety Systems Installation or upgrade	Per Unit	\$ 134.55
Fire Alarm system	Per sq. m of area serviced	\$0.64 Per sq.ft
Sprinkler system	Per sq. m of area serviced	\$0.64 Per sq.ft
2C – Miscellaneous Elements - Fees for stand-alone projects or where such features are proposed in additions, renovations or new construction projects.		
Barrier Free walks / ramps (exterior)	Flat Fee	\$ 134.55
Below Grade Exterior Stair	Flat Fee	\$ 134.55
Chutes (Linen / Refuse)	Flat Fee	\$ 134.55
Commercial Cooking Hood	Flat Fee	\$ 321.84
Fire Department Plans Examination	Flat Fee	\$ 134.55
Floor Area Change (new usage of existing)	Per sq. m	\$ 2.54
Mechanical Rooms	Flat Fee	\$ 134.55
Underpinning / Tie Backs / Shoring	Per 10 m (or part thereof)	\$ 162.53
Rack Storage Systems	Per sq. m	\$ 8.15
Retaining Walls - Exceeding 1meter in height	Per Property	\$ 618.93
Spray Booths / Dust Collectors	Flat Fee	\$ 618.93
Solid Fuel Appliance c/w Chimney System	Flat Fee	\$ 321.84
Above Ground Pool - No Deck	Flat Fee	\$ 134.55
Inground Pool	Flat Fee	\$ 247.57
Signs - Mobile	Flat Fee	\$ 53.82
Solar Photovoltaic systems (roof mounted to individual dwelling buildings)	per roof side	\$ 182.99

Signs		
Minor Wall signs (254 lb or less) - 1st sign	Flat Fee	\$ 134.55
for each Minor Wall sign thereafter on same permit	Flat Fee	\$ 59.41
All other signs	Flat Fee	\$ 321.84
Tables 3A to 3E - Applications & Administrative Fees & Deposits		
3A – Permit Applications & Active Permits		
Additional Inspections or Site Visit(s)	Per Inspection	\$ 134.55
Change of Use Application		
No construction proposed or required	Per Inspection	\$ 134.55
Conditional Building Permit Agreements		
Simple Agreement	Per Agreement	\$ 260.49
Other plus, Third Party Review	Per Agreement	\$ 2,260.41 Out of pocket cost recovery + 15%
Lot Grading Approvals from Town Engineer		
Administrative assistance and Town Engineer Review for Individual Dwelling (houses)	Per Project	\$ 387.50
Other buildings or additional Town Engineer Review if required	Per Hour	\$ 134.55
Processing and collection of applicable law approvals		
Per Individual Dwelling (houses)	Per Project	\$ 67.81
For all other Buildings or Structures plus, Third Party Review	Per Project	\$ 150.69 Out of pocket cost recovery + 15%
Request to use Alternative Solution plus, Third Party Review of design submission	Per Request	\$ 1,184.02 Out of pocket cost recovery + 15%
Request for CBO to accept Alternative Material plus, Third Party Review of design submission	Per Request	\$ 1,184.02 Out of pocket cost recovery + 15%
Request for Partial Permit plus, Third Party Review of design submission	Per Request	\$ 226.04 Out of pocket cost recovery + 15%
Third Party Review		Out of pocket cost recovery + 15%
3B – Archived Permit - Notwithstanding the fees described below, the fee applied to reactivate a permit shall not exceed the original permit fee value		
Review of permit file documents	Per Hour	\$ 134.55
Maintenance Fee of all files not closed within 24 months	Per Year	\$ 215.28
Third Party Review		Out of pocket cost recovery + 15%
3C – Investigations To offset additional investigative and administrative costs, the following fees apply;		
Construct or Demolish without Permit Issued		
Prior to the issuance of an Order pursuant to the Building Code Act	Double normal permit fee \$15,000.00 max	
Order pursuant to the Building Code Act	Per Order Issued	\$ 247.57
Order not complied with, additional site inspections to review status of non-compliance	Per Inspection	\$ 123.79
Order registered on title	Per Order	\$ 371.36
Issuance of Summons	Per Summons plus	\$ 371.36
Other Non-compliance Building Code Act & Code Matters		
Order to Comply pursuant to the Building Code Act	Per Order Issued	\$ 247.57
Stop Work Order pursuant to the Building Code Act	Per Order Issued	\$ 247.57
Unsafe Order pursuant to the Building Code Act		
Order not complied with, additional site inspections to review status of non-compliance	Per Inspection	\$ 134.55

Order registered on title		Cost recovery + 15%
Issuance of Summons		Cost recovery + 15%
3D – Miscellaneous Clerical Functions		
Building Compliance , Planning & Building Review Fees		
Septic use permit		\$ 26.91
Planning Review Fee (when changes are required)		\$ 53.82
Planning Review fee for revised permit documents		\$ 53.82
Compliance Letters to other Government Authorities		
Unrelated to an active permit or permit application	Per Letter	\$ 123.79
Where there is an active permit or permit application	Per Letter	\$ 123.79
Building Review of Planning Applications	Flat Fee	\$ 134.55
Building Review of Revised Permit Documents	Per Hour	\$ 134.55
Special Requests for File Research	Per Hour +HST	\$ 134.55
Emergency Call	Per Hour	\$ 344.44
Transfer of Permit to new Property Owner	Flat Fee	\$ 134.55
3E – Extra Services Deposit - Collected at permit issuance to offset any additional inspection and administrative costs not anticipated but incurred by the municipality during a project. - Any fees deducted from the deposit shall be calculated in accordance with Table 3A to 3D of this schedule. -Unused portion of deposit is fully refundable, see Part 4 of this schedule for details		
Group A, B, C – High Density Residential, D, E, & F		
New, Additions & Renovations	Per 100 m2 (or part thereof)	\$ 161.46
Stand-alone projects not applicable to above	Per Project	\$ 538.19
Group C – Low Density Residential (Houses - singles, towns, etc...)		
New Dwelling	Per Project	\$ 538.19
All other projects	Per Project	\$ 269.10
Exemptions - Tents, Signs, residential decks & sheds		
Lot Grading Approvals from Town Engineer	Per Lot	\$ 5,000.00
Deposit		
Deposit - New Building - All Groups (Excluding Group C)	Per Project	\$ 2,690.97
Deposit - New Building - Group C (Low Density Residential)	Per Project	\$ 2,421.61
Deposit - Other Projects - All Groups (Excluding Group C)	Per Project	\$ 206.32
Deposit - Other Projects - Group C (Low Density Residential)	Per Project	\$ 134.55