- 1. Create an account
- 2. Once you have an account and have logged in, find "facilities" along the top bar on the website.

RETURN TO MAIN WEBSITE		ONLINE REGISTRATION
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Home Programs Memberships Fa	acilities Calendar Help Museum Senior Swimming	⊭⁰ ≛
	ence fee vill be applied to your credit/debit card <u>for paid programs o</u> enetangu shene and you will not see it on your final invoice process	
8		ails.
Test Household 1 members	Test Test arest	
See Household Calendar \$ View Invoices	recreation@penetanguishene.ca (705) 549-7453	History 🛗 Calendar
🗅 Forms		
Add Household Member	≡ General Information	
	Name Test Test (ID: 5368 A Test	

3. Click "facilities" to view facility types and click "courts."

RETURN TO MAIN WEBSITE		ONLINE REGISTRATION
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8	Field General	 ct the office if you wish to Opt-Out of Bulk Emails.
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🗋 Forms	Town Dock	0
Add Household Member	Winterama	0
	Name	Test Test (1D: 5368) (A Test

4. Find the court you would like to reserve and click the green "reserve" button.

RETURN TO MAIN WEBSITE			ONLINE REGISTRATION							
Welcome to / Bie PENETA	wenne å NGUISHENE		G Select Language 🔻							
Home Programs Memberships	Facilities Calendar Help Museum Senior	Swimming	Log In							
	Please note that a 2.5% convenience fee will be applied to your credit/debit card <u>for paid programs only</u> .This fee is not collected by the Town of Penetanguishene and you will not see it on your final invoice processing screen.									
Facilities		Enter Facility Name	Q							
Facility TypeAllArena2Courts7Field2General12Library1Museum3Parks11School1Town Dock1Winterama1	Facilities McGuire Pickleball Court #1 49 Fox Street, Penetanguishene. ON McGuire Pickleball Court #2 49 Fox Street, Penetanguishene. ON McGuire Pickleball Court #3 49 Fox Street, Penetanguishene. ON McGuire Pickleball Court #4 49 Fox Street, Penetanguishene. ON McGuire Pickleball Court #4 49 Fox Street, Penetanguishene. ON Memorial Tennis Court #1 121 Main Street, Penetanguishene. ON Memorial Tennis Court #2 121 Main Street, Penetanguishene. ON	Courts Courts Courts Courts Courts Courts	Reserve Reserve Reserve Reserve Reserve							
	Displaying 1 - 6 of 6		25 Y per page							

5. Find and click on the date you would like to play:

Facilities

• Reserve Facility								
McGuire Pickleball Court #1								
< > To	Month	Week D	ау					
Sun N	lon Tue	Wed	Thu	Fri	Sat			
25	26	27	28	29		1		
2	3 Reserve	4 Reserve	5 Reserve	6 Reserve	7 Reserve	8		
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9	10	11	12	13	14	15		
Reserve Reserve	rve Reserve	Reserve	Reserve	Reserve	Reserve			
16	17	18	19	20	21	22		
Reserve Reserve	rve Reserve	Reserve	Reserve	Reserve	Reserve			
23	24	25	26	27	28	29		
Reserve Reserve	rve Reserve	Reserve	Reserve	Reserve	Reserve			

- 6. Reserve your date and time:
 - a. Choose the household member making the reservation.
 - b. Put in a description of use * This can be anything ex. play, tennis, pickleball, fun, practice.
 - c. Insert group size
 - d. Click the time you would like to reserve
 - e. If the time is available, you will see a green circle and white arrow, click this to add it to your "cart".

*If your screen does not look like this – you haven't logged in yet. Please log in to complete the reservation.

Reserve Facility				
McGuire Pickl	eball Court #1			
🛗 July 4th 2023				
Member *	Test Test	*		
Description of Use *	Family Practice			
Group Size *	4			
Schedule for Pickle	all Court Bookings			
11:30 AM - 12:30 PM	n		~	
No Fee		\$0.00		
12:30 PM - 1:30 PM			~	
1:30 PM - 2:30 PM			~	

- 7. Review your reservation and
 - a. Go to check out.
 - b. OR add another reservation by starting this process again, beginning with clicking "facilities" on the top bar.

Sh	opping Cart			
	Item		Quantity	Unit Price
1.	McGuire Pickleball Court #1	Remove	1	\$0.00
	Reservation Test Test Date: 7/4/2023 11:30 AM - 12:30 PM Description: Family Practice Group Size: 4			
			Total:	\$0.00
	Please Note: you MUST go to Check Out an process. Spots in Programs are not guarantee			

8. Review and agree to Waiver and release.

Emergency Care

I also give my permission for the Participant to be treated by emergency personnel in case of accident or injury.

Photographs

I also give my permission for the Town of Penetanguishene to use photographs of recreation programs that may include the Participant for promotional use.

I Accept Waiver I Decline Waiver

9. Click continue to finish.

Å	PE	come to / Bier NETAI	ivenue à NGU	ISHE	NE				G Select Langua	ge 🔻
Home	Programs	Memberships	Facilities	Calendar	Help	Museum	Senior	Swimming	1	4
								<i>for paid programs o</i> īnal invoice processi		
(Checko	ut								
			No Pay	ment Due						
			Total	Amount Due	\$0	0.00				
								se click Continue tion process.		
					Cor	ntinue Car	icel			

10. Done!

