



The Corporation of The Town of Penetanguishene Committee of the Whole

COMMITTEE: Transportation & Environmental Services Section

COMMITTEE CHAIR: Councillor George Vadeboncoeur

SUBJECT: Snow Removal Level of Service Policy – Update 2024

REPORT: RDS-2024-20

REPORT HIGHLIGHTS

- The purpose of this report is to outline and summarize the proposed changes to the current Snow Removal Level of Service (SRLS) policy that have been identified by Public Works staff. The proposed changes reflect the current winter maintenance practices within the Roads Division.
- This level of service policy recognizes that conditions may occur which could prevent the achievement of this level of service and that the Public Works Department must work within available resources such as equipment, manpower, funding and health and safety regulations.
- The last SRLS policy update was completed by Public Works staff in 2023. A copy of the revised policy has been attached to this report (Attachment No. 1).
- The following is the proposed change to the SRLS policy.

Secondary

- Update - Robert Street West from Centre Street to Lafontaine Road - previously stopped at Park Street.

Snow Piles

Cul de Sacs – **addition** – Revol Road, Brule Street, Viel Street, Anne Street
Municipal Parking Lots – **addition** – Penetanguishene Museum, Tiny Trail
Lot Robert St W

- It is the recommendation of staff that the proposed change to the SRLS policy outlined above be approved and that the revised policy be adopted.

RECOMMENDATION

THAT the updated Snow Removal Level of Service Policy be adopted as presented in staff report RDS-2024-20.

BACKGROUND

The purpose of this report is to outline and summarize the proposed changes to the current Snow Removal Level of Service (SRLS) policy that have been identified by Public Works staff. The proposed changes reflect the current winter maintenance practices within the Roads Division.

This level of service policy recognizes that conditions may occur which could prevent the achievement of this level of service and that the Public Works Department must work within available resources such as equipment, manpower, funding and health and safety regulations.



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The last SRLS policy update was completed by Public Works staff in 2023. A copy of the revised policy has been attached to this report (Attachment No. 1).

ANALYSIS

This update of the Snow Removal Level of Service (SRLS) policy identifies the proposed changes and additions reflect the current winter maintenance practices within the Roads Division. Public Works staff have reviewed the SRLS policy. During the review, all aspects of winter maintenance operations, complaints/requests, and priorities were incorporated within the policy update.

The snow removal operations that are completed on Town road sections and parking lots are divided into three (3) priority levels: Critical, Primary, and Secondary.

Snowbanks are removed from **critical areas** on roadways when the average snowbank height reaches 450 millimeters. In the primary and secondary areas, the snow shall be removed at the discretion of the Road Supervisor.

The following is the proposed change to the SRLS policy.

Secondary

- Update - Robert Street West from Centre Street to Lafontaine Road - previously stopped at Park Street, with increase of traffic it is suggested to continue up to Lafontaine Rd

Snow Piles

Cul de Sacs – **addition** – Revol Road, Brule Street, Viel Street, Anne Street
Municipal Parking Lots – **addition** – Penetanguishene Museum, Tiny Trail
Lot Robert St West.

It is the recommendation of staff that the proposed change to the SRLS policy outlined above be approved and that the revised policy be adopted.

FINANCIAL IMPLICATIONS

All changes to the SRLS policy will be incorporated within the existing Roads Division operational budget.

RISK MANAGEMENT

All snow removal and snow plowing practices are in accordance with the Snow Removal Level of Service policy and the Town's Minimum Maintenance Standards.

COMMUNICATION & MARKETING

A copy of the updated snow removal policy will be made available on the Town website for public viewing.

RELEVANT BACKGROUND REPORT(S)

Committee of the Whole Meeting – May 10, 2023

Snow Removal Level of Service Policy – Update 2023

RDS-2023-03



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COW Staff Report Level of Service update 2023

Att 1 - Level of service snow removal 2023 rev bjm

COMMUNITY STRATEGIC PLAN

THEME 6 - Corporate Initiatives.

Objective 1: Implement Corporate action plans.

1. Prioritize, assess, and increase investment in the Asset Management Plan and Town infrastructure now and on an ongoing basis.

Prepared by: Melissa Reid, Public Works Administration in conjunction with Tyler Haourt, Road Supervisor

Reviewed by: Bryan Murray, P.Eng., Director of Public Works
Carrie Robillard, CPA, CGA, Director of Finance/Treasurer

Approved by: Jeff Lees, CPA, CGA, Chief Administrative Officer

COW Meeting Date: November 13, 2024

Council Meeting Date: December 11, 2024

ATTACHMENTS

Attachment No. 1 – Updated Snow Removal Level of Service Policy & Map

Electronic File Location: Town of Penetanguishene\Public Works - Documents\A09 Policies\Snow Removal Policy\2024 Snow Removal Policy