



Affordable and Sustainable Housing Community Improvement Plan

SECTION A: APPLICANT'S INFORMATION

(1) Applicant's Information

Applicant's Name(s):

Subject Lands Address:

Mailing Address:

Phone Number:

Email Address:

The Applicant is (check one): the registered owner

a tenant

an agent authorized by the owner or tenant

(2) If the Applicant is a tenant or an agent, please complete the following:

Name of Owner:

Address of Owner:

Phone Number of Owner:

Email of Owner:

Mailing Address:

SECTION B: PROJECT INFORMATION

(1) Please indicate the location of the property or unit subject to this application.

Street Address:

Lot Frontage (m):

Lot Area (m):

Number of Storeys:

Size of Building(s) (m²):

(2) Describe the current (existing) use(s) of the subject property and list the buildings and structures on your property. Please describe the condition of buildings and structures. (Attach any report)

(3) Please indicate if there is any known heritage designation that is applicable to your property (i.e., designation under the *Ontario Heritage Act*).

(4) Please describe your proposed improvement project and how it conforms to the CIP.

(5) Have you consulted with Town Staff regarding the CIP application?

Yes No

(6) Will other approvals/permits be required to complete the Project?

Zoning By-law Amendment Sign permit
 Site Plan or Site Plan Amendment Minor Variance
 Building permit Other _____

If an application is in process, please provide the file number: _____

SECTION C: GENERAL ELIGIBILITY

(1) Is the application in conformity with the Town's Official Plan?

Yes No

(2) Is your property in an Urban area or Rural area?

Yes No

(3) Is the applicant either a registered property owner, assessed property owner or a tenant of a property to whom the owner has assigned consent to receive assistance under the CIP?

Yes No

SECTION D: INCENTIVE PROGRAMS

(1) Please check which programs you are applying for. Each program is associated with specific eligibility criteria. Applicants are encouraged to apply for more than one program if they are eligible to do so. The tax increment equivalent grant program cannot be combined with any other grant.

Tax increment Equivalent Grant Program (TIEG)	<input type="checkbox"/> The amount of the grant is 100% of the annual tax increment over the agreed base assessment for 11 years, with the full taxed amounts will be phased in for the last 4 years.
Planning and Building Permit Fee Program	<input type="checkbox"/> 100% of eligible fees.
Renovations for Affordable Rental Housing Program	<input type="checkbox"/> For buildings designated under the Ontario Heritage Act, the maximum grant shall be maximum \$25,000.
Home Energy Program	<input type="checkbox"/> For buildings designated under the Ontario Heritage Act, the maximum grant shall be a maximum of \$35,000.
Affordable Housing Feasibility Study Program	<input type="checkbox"/> Grant, Lump sum. 50% of eligible costs up to \$10,000 grant. Limited to a maximum of 5 applications per intake year/period.
Additional Dwelling Unit Program	<input type="checkbox"/> Grant, Lump sum. \$10,000 per unit, up to a maximum of \$20,000 per development for affordable additional dwelling units. 2 Year pilot program of \$5,000 per unit, \$10,000 per property for those who don't meet affordability to incentive new dense, lower impact developments.

SECTION E: PROJECT COSTS

Please detail all project costs using the following table. Applicants may be eligible for funding consideration (“Funding”) under more than one program (excluding the tax increment program) per application request subject to program criteria, limitations and restrictions

Grant or Loan Program	Estimated Total Value of Project	Grant Amount Request for this Application
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
TOTAL:		

SECTION F: DECLARATION OF APPLICANT

I, _____ declare that:
(print name)

1. The information contained in this application, attached supporting materials and documentation, is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Date Signature of Applicant

If the applicant is not the property owner, the property owner must also sign this application:

Date Signature of Property Owner

Date Signature of Property Owner