



External Job Posting
Gardening Assistant – Summer Contract Position
Competition #2025-04

The Town of Penetanguishene is a picturesque bilingual community with a population of approximately 10,000, located on the southerly tip of beautiful Georgian Bay. **We are looking for a Gardening Assistant to join our team for the summer!** Working under the direction of the Head Gardener, the Gardening Assistant will help maintain the Town's beautiful gardens and parks.

Duties include but are not limited to:

- Assist with the development and maintenance of Town gardens and parks.
- Assist with weeding, irrigation systems and watering.
- Plant trees, bushes, flowers, shrubs, and other greenery as necessary
- Prune and shape trees, shrubs, and other plants for most desirable appearance. This may include the use of pruners, limb saws, hedge shears or other small hand tools.
- Monitor gardens for pest and disease and apply appropriate treatments when necessary.
- Operates garden machinery and performs basic preventative maintenance.

Required Qualifications:

- Must possess a valid G2 Ontario Driver's Licence
- Current certification in Standard First Aid and CPR Level C
- Excellent communication skills with the ability to work effectively within a team.
- Ability to receive direction and carry out duties with little supervision.
- Good time management skills, punctual and responsible
- Bilingual in French and English is an asset.
- Previous work experience in landscaping or related is an asset.

Compensation: The current hourly pay for this role is \$18.27 per hour plus 4% vacation pay, based on a 40-hour work week. This position involves outdoor work in various weather conditions. The successful candidate must supply their own CSA approved safety boots.

Interested individuals are asked to forward their resume and cover letter no later than **4:30 p.m. on January 24, 2025** to the Human Resources Department by email hr@penetanguishene.ca.

The Town of Penetanguishene is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Town's Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest, however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information collected will only be used for candidate selection.