

## **PART 3 – FEE TABLES**

### **3.1 Classes of Projects and Fee Index**

(1) Except as provided otherwise, the following permit fees shall apply:

**Table 1A to 1E - Base Structure Permit Fees**

<b>Description</b>	<b>Fee Parameters</b>	<b>Fees</b>	
<b>1A – New Structures &amp; Additions</b>			
Designated Structures – free standing (not listed elsewhere)	Each	\$516.50	
Docks	Flat Fee	\$129.13	
Farm Buildings – of low human occupancy (Architect or Engineer)	Per sq. m	\$4.15	\$0.39 per sq.ft
Farm Buildings- (No Architect or Engineer)	Per sq. m	\$3.33	\$0.31 per sq.ft
Public Pools, or Outdoor Pools (greater than 3.5m deep)	Per Pool	\$516.50	
Minimum Fee		\$129.13	
Minimum Fee New Residence		\$2,324.25	
<b>1B – New Buildings by Occupancies</b>			
<b><u>Group A – Assembly Uses</u></b>			
Portable classrooms - per unit	Flat Fee	\$602.24	
All other buildings - finished	Per sq. m	\$18.80	\$1.75per sq.ft
- shell only	Per sq. m	\$13.27	\$1.23per sq.ft
<b><u>Group B – Institutional Uses</u></b>			
All buildings - finished	Per sq. m	\$18.80	\$1.75per sq.ft
- shell only	Per sq. m	\$13.27	\$1.23per sq.ft
<b><u>Group C – High Density Residential (Apts, Hotels, etc....)</u></b>			
All buildings - finished	Per sq. m	\$19.80	\$1.84per sq.ft
- shell only	Per sq. m	\$15.30	\$1.42per sq.ft
<b><u>Group C – Low Density Residential (Singles, Semis, Towns, etc. Including Additions</u></b>			
Individual dwelling - Floor area not listed below	Per sq. m	\$16.68	\$1.55per sq.ft
Finished basement-w/house construction	Per sq. m	\$5.94	\$0.55per sq.ft
Attached garage	Per sq. m	\$7.80	\$0.72per sq.ft
Attached carport bay	Flat Fee	\$129.13	per sq.ft
Covered Deck / Porch	Per sq. m	\$7.80	\$0.72per sq.ft
Deck /Porch without roof	Per sq. m	\$5.94	\$0.55per sq.ft
Acc Building/Boathouse (over 200 sf)	Per sq. m	\$7.80	\$0.72per sq.ft
Acc Building/Boathouse (under 200 sf)	Flat Fee	\$129.13	
<b><u>Group D, &amp; E – Business Services and Mercantile Uses</u></b>			
Restaurants - finished	Per sq. m	\$18.80	\$1.75per sq.ft
shell only	Per sq. m	\$6.22	\$0.58per sq.ft

All other Buildings - finished	Per sq. m	\$14.62	\$1.36per sq.ft
shell only	Per sq. m	\$11.19	\$1.04per sq.ft
<b>Group F – Industrial Uses</b>			
<i>Gas Bar Canopy/ Car Washes</i>			
finished	Per sq. m	\$8.12	\$0.75per sq.ft
shell only	Per sq. m	\$6.22	\$0.58per sq.ft
<i>Parking Garages / Warehouse Storage</i>			
finished	Per sq. m	\$6.15	\$0.57per sq.ft
shell only	Per sq. m	\$4.71	\$0.44per sq.ft
All other buildings - finished	Per sq. m	\$9.33	\$0.87per sq.ft
shell only	Per sq. m	\$7.14	\$0.66per sq.ft
<b>1C – Temporary Structures</b>			
Bleachers, Protective Hoarding (partially enclosed), Protective Tunnels/Walkways (fully enclosed), Temporary Tent up to 225m2, Stages	Flat Fee	\$154.95	
Sales Office / Trailers, Temporary Tent greater than 225m2	Flat Fee	\$278.91	
Permanent tent / air supported structure	Per sq. m	\$6.04	
<b>1D – Demolitions</b>			
<i>Whole Structure</i>			
1 storey, no basement/crawlspace, 60m2 or less	Flat Fee	\$129.13	
any other structure not exceeding 60 m2	Flat Fee	\$352.25	
any structure over 60 m2	Flat Fee	\$1,033.00	
<i>Partial (where remaining structure will remain occupied)</i>			
To all uses other than an Individual Residential unit	Per sq.m	\$6.71	
<b>1E – Renovations to Buildings</b>			
<b>Group A – Assembly Uses</b>			
Interior alterations / repairs	Per sq. m	\$16.60	\$1.54per sq.ft
Interior finishing of a new shell	Per sq. m	\$9.96	\$0.93per sq.ft
<b>Group B – Institutional Uses</b>			
Interior alterations / repairs	Per sq. m	\$16.60	\$1.54per sq.ft
Interior finishing of a new shell	Per sq. m	\$9.96	\$0.93per sq.ft
<b>Group C – High Density Residential (Apts, Hotels, etc....)</b>			
Interior alterations / repairs	Per sq. m	\$13.54	\$1.26per sq.ft
Interior finishing of a new shell	Per sq. m	\$8.13	\$0.76per sq.ft
<b>Group C – Low Density Residential (Singles, Semis, Towns, etc.</b>			
Interior alterations /repairs	Per sq. m	\$11.41	\$1.06per sq.ft
Interior finishing/Second Unit	Per sq. m	\$6.85	\$0.64per sq.ft

- Finish of basement	Per sq. m	\$3.71	\$0.34 per sq.ft
<b><u>Group D, &amp; E – Business Services and Mercantile Uses</u></b>			
Interior alterations / repairs	Per sq. m	\$9.96	\$0.93per sq.ft
Interior finishing of a new shell	Per sq. m	\$7.78	\$0.72per sq.ft
<b><u>Group F – Industrial Uses</u></b>			
Interior alterations / repairs	Per sq. m	\$2.56	\$0.24per sq.ft
Interior finishing of a new shell	Per sq. m	\$3.33	\$0.31per sq.ft

**Table 2A to 2C - Systems and Services Permit Fees**

<b>2A – Site Servicing</b>		
<b>- Fees for stand-alone projects or where such features are proposed in additions, renovations or new construction projects.</b>		
<b>Irrigation system</b>		
serving individual dwelling properties	Flat Fee	\$129.13
serving all other building properties	Flat Fee	\$129.13
<b>On-site Sewage systems</b>		
New - Class 4, or 5 system	Flat Fee	\$710.70
New - Class 1,2 or 3 system	Flat Fee	\$410.10
Alteration to existing on-site sewage system	Flat Fee	\$410.10
Repair to existing on-site sewage system (New tank)	Per Project	\$219.00
Plan Review of existing for compliance	Per Project	\$54.75
Site Review of existing for compliance	Per Site Visit	\$129.13
<b>Re-inspection Program</b>		
initial site inspection	Flat Fee	\$178.71
additional site inspections	Flat Fee	\$129.13
<b>Private Fire Hydrant system (wet or dry)</b>	Per Project	\$273.75
<b>Sewer Connection from existing septic system</b>	Per Project	\$129.13
<b>New Site Servicing - To all projects except Low Density Residential (Installation of sanitary, storm sewers, and water distribution service)</b>	Per 30m (or part thereof)	\$178.71
<b>2B – Building Mechanical &amp; Fire Safety</b>		
<b>- Fees for stand-alone projects or where such features are proposed in additions or renovation projects.</b>		
<b>H.V.A.C</b>		
Non-residential	Per Appliance	\$178.71
Residential	Per Project	\$154.95
<b>Plumbing</b>		
Fixture not listed below	Flat Fee	\$23.76
<b>Backwater device</b>		
Installed in conjunction with other construction	Flat Fee	\$23.76
Stand-alone installation of one unit	Flat Fee	\$125.13

Stand-alone installation of multiple units	Per Unit	\$129.13
Testable Backflow devices		
Installed in conjunction with other construction	Flat Fee	\$23.76
Stand-alone installation of one unit	Flat Fee	\$129.13
Stand-alone installation of multiple units	Per Unit	\$129.13
<b>Fire/Life Safety Systems Installation or upgrade</b>	Per Unit	\$129.13
Fire Alarm system	Per sq. m of area serviced	\$0.61 of area serviced
Sprinkler system	Per sq. m of area serviced	\$0.61 of area serviced

<b>2C – Miscellaneous Elements</b>		
<b>- Fees for stand-alone projects or where such features are proposed in additions, renovations or new construction projects.</b>		
<b>Barrier Free walks / ramps (exterior)</b>	Flat Fee	\$129.13
<b>Below Grade Exterior Stair</b>	Flat Fee	\$129.13
<b>Chutes (Linen / Refuse)</b>	Flat Fee	\$129.13
<b>Commercial Cooking Hood</b>	Flat Fee	\$308.87
<b>Fire Department Plans Examination</b>	Flat Fee	\$129.13
<b>Floor Area Change (new usage of existing)</b>	Per sq. m	\$2.44
<b>Mechanical Rooms</b>	Flat Fee	\$129.13
<b>Underpinning / Tie Backs / Shoring</b>	Per 10 m (or part thereof)	\$155.98
<b>Rack Storage Systems</b>	Per sq. m	\$7.82
<b>Retaining Walls</b> - Exceeding 1meter in height	Per Property	\$593.98
<b>Solar Photovoltaic systems</b> (roof mounted to individual dwelling buildings)	per roof side	\$175.61
<b>Signs</b>		
Minor Wall signs (254 lb or less) - 1st sign	Flat Fee	\$129.13
for each Minor Wall sign thereafter on same permit	Flat Fee	\$57.02
All other signs	Flat Fee	\$308.87
<b>Spray Booths / Dust Collectors</b>	Flat Fee	\$593.98
<b>Solid Fuel Appliance c/w Chimney System</b>	Flat Fee	\$308.87
<b>Above Ground Pool - No Deck</b>	Flat Fee	\$129.13
<b>Inground Pool</b>	Flat Fee	\$237.59

**Tables 3A to 3E - Applications & Administrative Fees & Deposits**

<b>3A – Permit Applications &amp; Active Permits</b>		
<b>Additional Inspections or Site Visit(s)</b>	Per Inspection	\$129.13
<b>Change of Use Application</b>		
No construction proposed or required	Per Application	\$129.13
<b>Conditional Building Permit Agreements</b>		
Simple Agreement	Per Agreement	\$249.99
Other	Per Agreement	\$2,169.30
plus, Third Party Review	Out of pocket cost recovery + 15%	
<b>Lot Grading Approvals from Town Engineer</b>		
Administrative assistance and Town Engineer Review for Individual Dwelling (houses)	Per Project	\$371.88
Other buildings or additional Town Engineer Review if required	Per Hour	\$129.13
<b>Processing and collection of applicable law approvals</b>		
Per Individual Dwelling (houses)	Per Project	\$65.08
For all other Buildings or Structures	Per Project	\$144.62
plus, Third Party Review	Out of pocket cost recovery + 15%	
<b>Request to use Alternative Solution</b>	Per Request	\$1,136.30
plus, Third Party Review of design submission	Out of pocket cost recovery + 15%	
<b>Request for CBO to accept Alternative Material</b>	Per Request	\$1,136.30
plus, Third Party Review of design submission	Out of pocket cost recovery + 10%	
<b>Request for Partial Permit</b>	Per Request	\$216.93
plus, Third Party Review of design submission	Out of pocket cost recovery + 15%	
<b>Third Party Review</b>	Out of pocket cost recovery + 15%	
<b>3B – Archived Permit</b>		
<b>- Notwithstanding the fees described below, the fee applied to reactivate a permit shall not exceed the original permit fee value</b>		
<b>Review of permit file documents</b>	Per Hour	\$129.13
<b>Maintenance Fee of all files not closed within 24 months</b>	Per Year	\$206.60
<b>Third Party Review</b>	Out of pocket cost recovery + 15%	

<b>3C – Investigations</b>		
<b>To offset additional investigative and administrative costs, the following fees apply;</b>		
<b>Construct or Demolish without Permit Issued</b>		
Prior to the issuance of an Order pursuant to the Building Code Act		Double normal permit fee \$15,000.00 max
Order pursuant to the Building Code Act	Per Order Issued	\$237.59
Order not complied with, additional site inspections to review status of non-compliance	Per Inspection	\$118.80
Order registered on title	Per Order	\$356.39
Issuance of Summons	Per Summons plus	\$356.39
<b>Other Non-compliance Building Code Act &amp; Code Matters</b>		
Order to Comply pursuant to the Building Code Act	Per Order Issued	\$237.59
Stop Work Order pursuant to the Building Code Act	Per Order Issued	\$237.59
Unsafe Order pursuant to the Building Code Act		N/C
Order not complied with, additional site inspections to review status of non-compliance	Per Inspection	\$129.13
Order registered on title		Cost recovery + 15%
Issuance of Summons		Cost recovery + 15%
<b>3D – Miscellaneous Clerical Functions</b>		
<b>Building Compliance , Planning &amp; Building Review Fees</b>		
Septic use permit	Flat Fee	\$25.83
<b>Planning Review Fee</b> (when changes are required)	Flat Fee	\$51.65
<b>Planning Review fee for revised permit documents</b>	Flat Fee	\$51.65
<b>Compliance Letters to other Government Authorities</b>		
Unrelated to an active permit or permit application	Per Letter	\$118.80
Where there is an active permit or permit application	Per Letter	\$118.80
<b>Building Review of Planning Applications</b>	Flat Fee	\$129.13
<b>Building Review of Revised Permit Documents</b>	Per Hour	\$129.13
<b>Special Requests for File Research</b>	Per Hour +HST	\$129.13
<b>Emergency Call</b>	Per Hour	\$330.56
<b>Transfer of Permit to new Property Owner</b>	Flat Fee	\$129.13

**3E – Extra Services Deposit**

- Collected at permit issuance to offset any additional inspection and administrative costs not anticipated but incurred by the municipality during a project.
- Any fees deducted from the deposit shall be calculated in accordance with Table 3A to 3D of this schedule.
- Unused portion of deposit is fully refundable, see Part 4 of this schedule for details

<b>Group A, B, C – High Density Residential, D, E, &amp; F</b>		
- New, Additions & Renovations	Per 100 m2 (or part thereof)	\$154.95
- Stand-alone projects not applicable to above	Per Project	\$516.50
<b>Group C – Low Density Residential (Houses - singles, towns, etc...)</b>		
- New Dwelling	Per Project	\$516.50
- All other projects	Per Project	\$258.25
Exemptions - Tents, Signs, residential decks & sheds		
<b>Lot Grading Deposit – All other projects (unless otherwise specified in a development agreement)</b>	Per Lot	\$5,000.00